

# International Student Application for Admission

Undergraduate, Master's, Doctor of Musical Arts (D.M.A) and Ph.D. in Counseling Psychology

## Ready to Apply?

*Review the checklist below and place a check mark next to each item enclosed with your application packet.*

### Complete Application

Complete the attached application and mail or fax to the International Student Affairs Office (contact information listed above). Or, complete the online application by visiting [www.umkc.edu/isao](http://www.umkc.edu/isao).

### Application Fee

Submit a nonrefundable application fee of \$50. Fee may be paid by check or money order drawn on a U.S. bank (made payable to UMKC). Visa and MasterCard are also accepted.

### Narrative Statement

On a separate sheet of paper, write a short personal statement about your objectives for attending UMKC.

### Academic Credentials

Submit copies of all post-secondary transcripts, degree certificates and graduation certificates in the native language with **literal English translations**. Applicants having less than two years of post-secondary coursework must also submit secondary transcripts and diploma in the native language with literal English translations.

### English Proficiency

English proficiency is required for all applicants. UMKC accepts TOEFL scores and IELTS scores. In addition, ELS scores are accepted for some programs. Applicants who are applying for only English as a Second Language or for both an undergraduate program with English as a Second Language, do not need to show proof of English proficiency.

Applicants who have studied academic coursework for a minimum of two years (full-time) or who have earned a degree either in a country exempt from the English proficiency requirement, or from a U.S. accredited institution do not need to show proof of English proficiency. For a list of exempt countries, visit [www.umkc.edu/isao/fyi](http://www.umkc.edu/isao/fyi).

### Statement of Finances

Applicants requesting an I-20/DS-2019 issued by UMKC must first submit proof of sufficient funding to meet all tuition and living expenses for the first year of studies. This funding should be in the form of liquid assets such as money in a bank account, stocks, bonds, or other investments with cash value that can be quickly accessed. Proof of financial support must be submitted in English and dated within less than 12 months prior to the date when the applicant plans to enroll at UMKC. **Copies of original financial statements will be accepted.**

### Affidavit of Support

Applicants who will be supported by funds other than their own personal funds must submit an affidavit of support from the person(s) or organization supporting them. The affidavit of support can be found online at [www.umkc.edu/isao/fyi](http://www.umkc.edu/isao/fyi).

### Biographical Page of Passport

Submit a copy of the biographical page of your passport that includes your photograph and legal name. Applicants wishing to transfer to UMKC from another U.S. institution should also submit a copy of their current visa and I-20 or DS-2019.

### Other documents required for some programs of study

- Resume \*
- Other test scores such as GRE, GMAT, LSAT or PCAT \*
- Letters of recommendation \*

\* May be required by the academic unit. For more information, visit [www.umkc.edu/isao/fyi](http://www.umkc.edu/isao/fyi).



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Term applying for: 20\_\_\_\_\_

Major: \_\_\_\_\_

- Fall (August-December)
- Winter (January-May)
- Summer (June-July)

Degree: \_\_\_\_\_  
(For a list of degree programs visit [www.umkc.edu/isao/fy](http://www.umkc.edu/isao/fy))

**Applying as:**

- English as a Second Language (ESL)
- Undergraduate and ESL (both)
- Undergraduate
- Undergraduate transfer from another U.S. institution

- Master
- Master transfer from another U.S. institution
- Doctorate
- Doctorate transfer from another U.S. institution

**NAME (Print your name clearly, exactly as it appears on your passport and/or legal documents.)**

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Surname/Family/Last Name(s)      Given/First Name(s)      Middle Name(s)

**PERSONAL DATA**

Date of Birth: \_\_\_/\_\_\_/\_\_\_      City of Birth: \_\_\_\_\_      Country of Birth: \_\_\_\_\_      Gender:  Male  Female  
                         month    day    year

Country of Citizenship: \_\_\_\_\_      Country of Legal Permanent Residence: \_\_\_\_\_

Are you a U.S. citizen or U.S. permanent resident?  Yes\*  No

\*If yes, please apply through domestic admissions at [www.umkc.edu/admissions](http://www.umkc.edu/admissions) or call 816-235-1111 for more information.

If you are currently in the U.S., indicate what type of visa you hold: \_\_\_\_\_

What type of visa will you have while studying at UMKC?:  F-1     J-1     Other \_\_\_\_\_

What is your native language? \_\_\_\_\_

Have you previously applied to UMKC?  Yes     No    When? \_\_\_\_\_

Have you been enrolled at UMKC?  Yes     No    When? \_\_\_\_\_

**Current Mailing Address:** (Only use U.S. mailing address if you currently live in the U.S.)

\_\_\_\_\_  
Street name and number  
\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
City      State/Province      Country      Postal/Zip Code  
\_\_\_\_\_  
Telephone      E-mail Address

**Permanent Address:** (Required for I-20/DS-2019 regardless of current mailing address)

\_\_\_\_\_  
Street name and number  
\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
City      State/Province      Country      Postal/Zip Code  
\_\_\_\_\_  
Telephone      E-mail Address



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## EDUCATIONAL DATA

List all secondary schools and post-secondary schools you attended.

- Column 1 Write the appropriate months and years for every school year you attended.
- Column 2 List the number of years you attended that school.
- Column 3 List the type of school attended (for example: University).
- Column 4 List your major/emphasis (for example: Accounting).
- Column 5 Print clearly the full name, city and country of the school.
- Column 6 Write the name of any examination(s) you passed or certificate(s) you obtained or are pursuing.
- Column 7 Enter your graduation date.

### Secondary Education

1 Calendar Year(s) (From-To)	2 Years Attended	3 Type of School	4 Major/ Emphasis	5 Name of School, City, Country	6 Certificates Degrees/ Diplomas	7 Date of Graduation
September 1999- June 2002 EXAMPLE	3 EXAMPLE	Secondary EXAMPLE	General Studies EXAMPLE	Tokyo Secondary School, Tokyo, Japan EXAMPLE	High School Diploma EXAMPLE	June 2002 EXAMPLE

### University (Post-Secondary) Education

1 Calendar Year(s) (From-To)	2 Years Attended	3 Type of School	4 Major/ Emphasis	5 Name of School, City, Country	6 Certificates Degrees/ Diplomas	7 Date of Graduation
August 2002- April 2006 EXAMPLE	4 EXAMPLE	University EXAMPLE	Accounting EXAMPLE	University of Tokyo, Tokyo, Japan EXAMPLE	B.S. EXAMPLE	April 2006 EXAMPLE



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## ENGLISH PROFICIENCY AND TEST SCORES

Have you taken TOEFL/IELTS/ELS?  Yes  No When? \_\_\_/\_\_\_/\_\_\_  
month day year Score \_\_\_\_\_

Have you taken GRE/GMAT?  Yes  No When? \_\_\_/\_\_\_/\_\_\_  
month day year Score \_\_\_\_\_

Test scores should be sent to the UMKC International Student Affairs Office. **The UMKC school code for official ETS score reporting is 6872.**

## PAYMENT INFORMATION

 The application fee is U.S. \$50. Payment methods:

- 1) Enclose a bank draft, money order, or personal check drawn on a U.S. bank payable to the University of Missouri-Kansas City, or
- 2) Complete the credit card information below. Applications received without the appropriate fee will not be processed.

Type of credit card:  VISA  MasterCard

Cardholder's name exactly as it appears on the card: \_\_\_\_\_

Credit card number: \_\_\_\_\_ Expiration date: \_\_\_/\_\_\_/\_\_\_  
month year

## DECLARATION

I certify that the information provided in this application and any attached materials is correct and complete. I understand that omitting information or providing erroneous information may result in my dismissal from the University. I agree to abide by all the rules and regulations of the University. If accepted into the ESL program, I will complete all required courses prior to starting academic studies unless stated otherwise on my admission documents or unless a waiver is granted by the director of the International Student Affairs Office (ISAO).

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_  
(If the applicant is under 18 years of age, this statement must also be signed by a parent or legal guardian.)