

**UMKC SCHOOL OF NURSING & HEALTH STUDIES
POLICY: CLINICAL PROFESSIONAL REQUIREMENTS
APPENDIX A (AMENDMENT A IN CNE MANUAL)
GRADUATE STUDENTS**

All UMKC School of Nursing & Health Studies MSN, DNP & Certificate students must upload all documentation of the following immunizations prior to enrollment in your first semester. **PLEASE BE SURE TO KEEP COPIES OF WHAT YOU UPLOAD. WHILE WE ARE REQUIRED TO KEEP THESE ON FILE YOU MAY BE ASKED AT THE CLINICAL SITE TO SHOW PROOF OF ANY OF THE ITEMS LISTED BELOW.**

1. ___ This document, once checked off, signed, and dated needs to be sent in with seat deposit.
2. ___ Copy of current unencumbered RN license(s) *KC, FNP and AGNP students must be licensed in both Missouri and Kansas*
3. ___ **Signed “Personal Responsibility Statement”** If not submitted with application go to: <http://sonhs.umkc.edu/wp-content/uploads/2014/10/pers-resp.pdf> needs to be sent in with seat deposit.
4. ___ **Copy of current Personal Health Insurance card**
5. ___ **Copy of current AMERICAN HEART ASSOCIATION CPR card**
6. ___ **Copy of NRP card (NNP students only)**
7. ___ **TB - A screen for tuberculosis via evidence of a 2-Step TB skin tests or a TB titer (T-Spot or Quantiferon-TB Gold) less than 12 months old. All positive reactors must visit their Health Department & bring a copy of the Dept.’s documentation of this visit with their follow up plan to us.** (Skin test or Quantiferon must be done yearly. If positive chest x-ray submitted once but if symptoms arise another x-ray will be required.)
8. ___ **MMR**
 1. For students born prior to **1957**, rubella titers are required.
 2. For students born after **1956**, measles, mumps and rubella immunity may be documented in the following ways:
 - a) Documentation of receipt of two doses of measles, mumps, rubella vaccine after age twelve (12) months.
 - b) Evidence of immunity through a titer of each of the diseases. [A titer is preferable if immunizations are contraindicated {e.g. pregnancy}.]
9. ___ **Tdap** - Tetanus/diphtheria/pertussis immunity via documentation of toxoid booster date within last 10 yrs.
10. **Hepatitis B** - Completion of Hepatitis B vaccine series **and** titer. If titer is negative, repeat series & titer.
11. **Chicken Pox** – Two varivax vaccinations at least 28 days apart or varicella IGG titer (w/positive reading)
12. **Criminal Background Check (Required for ALL students)**
13. ___ **Drug Test (Required for ALL students)**
14. ___ **Department of Mental Health Background Check (Required for ALL students)**
15. ___ **Flu Vaccine** every year enrolled.

I understand that I must maintain current records. Failure to comply with this policy by allowing immunizations to expire may have the following consequences. I may be restricted during enrollment and/or dropped from clinical courses. Evidence of inability to comply must be provided in writing from an appropriate authority in order to be exempt from the terms of this policy. The information I have submitted is accurate to the best of my knowledge. I will also keep copies of all of the above with me for clinical site verification

X _____ (_____) X
PRINT NAME **DATE** **SIGNED NAME**

HIPAA - Contact your clinical site regarding their HIPAA certification details.

N:\Groups\Nursing\Workgroups\Shared Files\Student Services\RecruitmentMaterials\Original Files\Revised 09/01/2016;8/17 revised

The Curators of the University of Missouri - Kansas City

TIME SENSITIVE
DO NOT DELAY

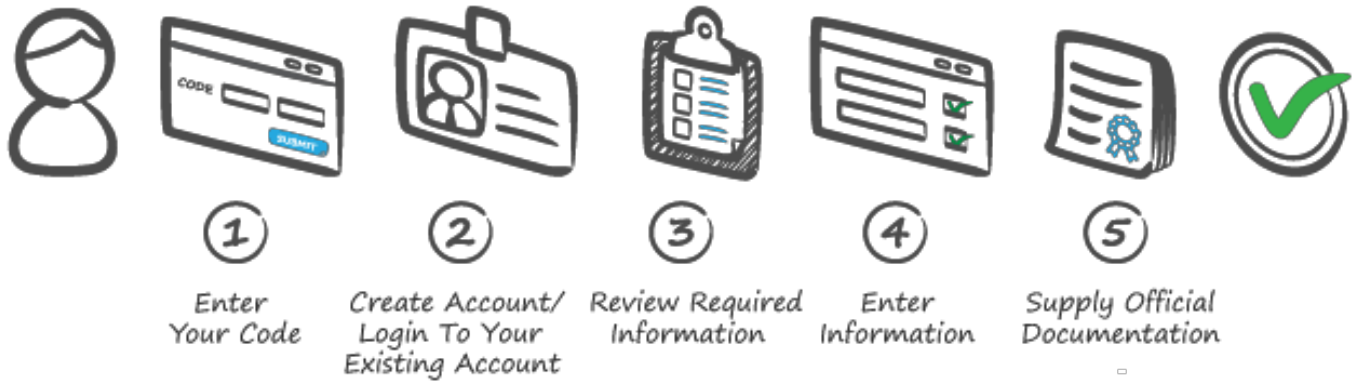
ATTENTION Students:

We've partnered with Verified Credentials, Inc. to help you supply the required qualifications for your program.

Once you sign up, you have 5 days to complete your drug screening! If not, you will have to contact UMKC SONHS and request a second code, and pay for a second drug screen.

All items must be uploaded and complete at the time of enrollment.

How it Works:



IMPORTANT – Use ONLY ONE of the CODES that matches your program:

Program (Background Check, Drug Screen & Additional Requirements):	Code:
MSN NEONATAL ONLY Program	GGKX-49692
MSN Program (all other tracks)	JJXTW-49889
DNP Program	FFYGF-39336
POST-MSN Certificate NEONATAL ONLY Program	RRXBT-79283
POST-MSN Certificate Program (all other tracks)	VWKFB-86327

GET STARTED NOW at:
<http://scholar.verifiedcredentials.com/umkc>

For Best Results - Use a **laptop** or **desktop computer** to complete this process.

DEPARTMENT OF HEALTH AND HUMAN SERVICES

FAMILY CARE SAFETY REGISTRY/MENTAL HEALTH BACKGROUND CHECK

The Department of Mental Health for the State of Missouri has added a requirement for all students to now complete an additional background check through the Department of Health and Human Services. Students must register through the Family Care Safety Registry at: <http://health.mo.gov/safety/fcsr/index.php>

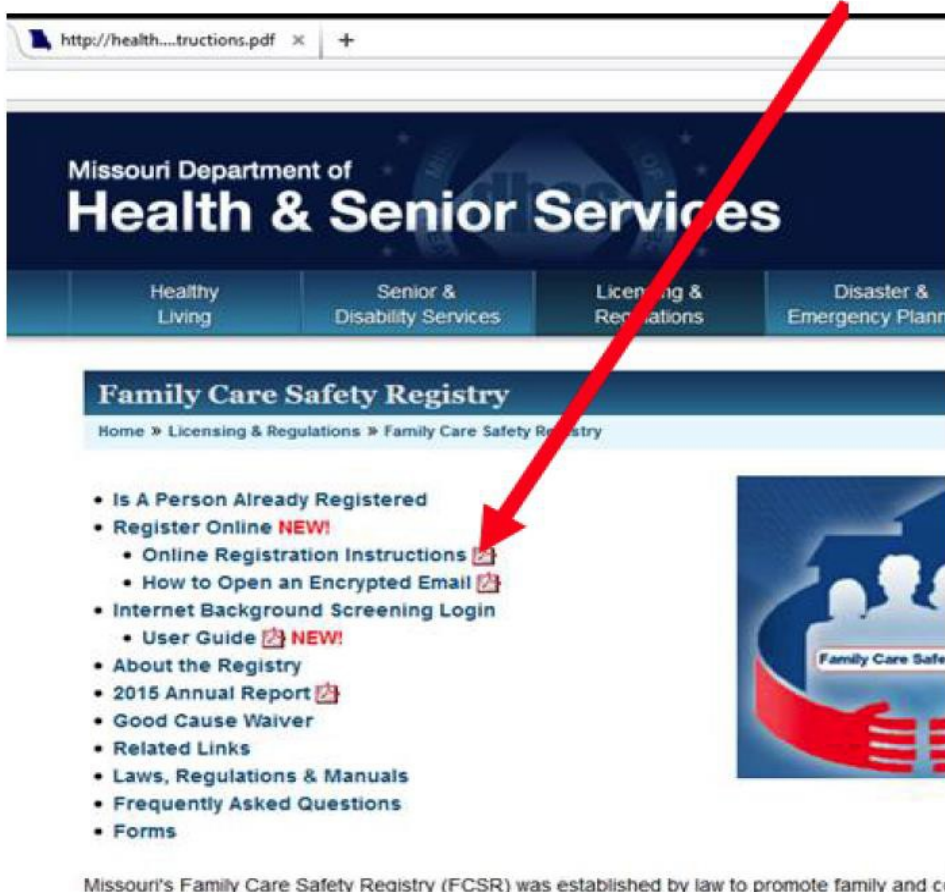
There is a \$12.00 fee for the background check and a \$1.25 processing fee. You will need your Social Security number and a credit card to pay for this service. When you go to register it will ask you to select worker type on the form. Your options are child care worker, elder care worker, personal care worker, recipient of state or federal funds, voluntary registrant or foster parent. Students are to mark voluntary registrant.

Once you have submitted your information on-line you are usually registered that same day and the background check is done immediately. A letter is then sent to you with verification of registration and the results.

You MUST upload a copy of this letter to VERIFIED CREDENTIALS. If you are already registered with them, please request they re-send the results.

Click on this link <http://health.mo.gov/safety/fcsr/index.php> then click here

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The screenshot shows the Missouri Department of Health & Senior Services website. The main navigation bar includes links for Healthy Living, Senior & Disability Services, Licensing & Regulations, and Disaster & Emergency Planning. The Family Care Safety Registry page is displayed, with a breadcrumb trail: Home » Licensing & Regulations » Family Care Safety Registry. A red arrow points to the 'Online Registration Instructions' link in the 'Register Online NEW!' section. The page also features a list of links, a graphic of hands holding a house, and a footer with introductory text about the FCSR.

- Is A Person Already Registered
- Register Online **NEW!**
 - Online Registration Instructions
 - How to Open an Encrypted Email
- Internet Background Screening Login
 - User Guide **NEW!**
- About the Registry
- 2015 Annual Report
- Good Cause Waiver
- Related Links
- Laws, Regulations & Manuals
- Frequently Asked Questions
- Forms

Missouri's Family Care Safety Registry (FCSR) was established by law to promote family and c

Be sure to SELECT "Volunteer" when you get to the "Selection Criteria" screen:

Person is infected with *M. tuberculosis*

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Person is skin tested

J.

Person has negative reaction due to decreased ability to react to tuberculin

As years pass, person's ability to react to tuberculin lessens

However, this skin test "jogs the memory" of the immune system to recognize and react to tuberculin

Person is skin tested again

Up to 1 year later (for this example, we assume that the person was NOT exposed to TB during this time)

Person has a positive reaction. This is a boosted reaction due to TB infection that occurred a long time ago, not during the time between the two skin tests

Module 3 - Targeted Testing and the Diagnosis of Latent Tuberculosis Infection and Tuberculosis Disease

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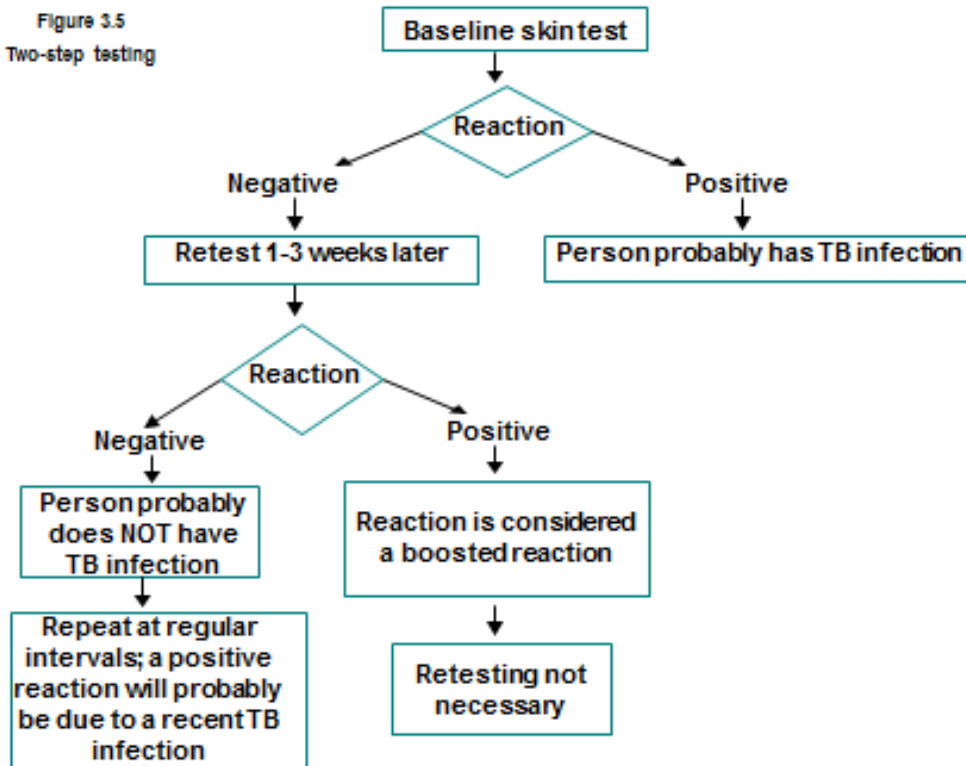
Two-Step Testing

- Only conducted when TST is used
- Distinguishes between boosted reactions and reactions caused by recent infections
- Should be used for initial skin testing of persons who will be retested periodically
- If person's initial skin test is negative, they should be given a second test 1-3 weeks later
 - Second test positive: probably boosted reaction
 - Second test negative: considered uninfected

Module 3 - Targeted Testing and the Diagnosis of Latent Tuberculosis Infection and Tuberculosis Disease

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Figure 3.5
Two-step testing



Downloaded from Module Three -Targeted Testing and the Diagnosis of Latent TB Infection and TB Disease. <http://www.cdc.gov/tb/publications/slidesets/selfstudymodules/>

POSITIVE TUBERCULIN SKIN TEST FOLLOW-UP

The University of Missouri-Kansas City School of Nursing and Health Studies is required by the Occupational Safety and Health Administration (OSHA) to evaluate all student nurses for tuberculosis on an annual basis. If you have had a positive reaction, please complete the following information and sign the form. Then take this form to local Health Department for their evaluation & recommendations for follow-up. Bring back copy of this form and their evaluation/recommendations to us for your student file.

Previous known TB exposure? Yes No

If yes, relationship _____

(eg. Spouse, parent, child, etc.)

Have you taken medication for TB Therapy or Prevention of TB? Yes No

Dates _____

Date of last Chest X-ray _____

Where Chest X-ray performed _____

Results _____ (Neg or Pos)

Have you ever received the "BCG" Vaccine? Yes No

If yes, what country _____

How old were you when you received the vaccine? _____

Have you experienced any of the following signs or symptoms in the past three months?

Yes No Fever with unknown cause

Yes No Loss of appetite

Yes No Unexplained weight loss

Yes No Malaise? (vague feeling of physical discomfort or uneasiness)

Yes No Chronic cough – unexplained for more than two weeks

Yes No Sputum (Do you cough or spit up anything?)

Yes No Is there blood in the sputum?

Yes No Is the blood brown in color?

Yes No Chest pain?

Yes No Night sweats?

Student signature and date

RN signature and date

Typhon Instructions

Typhon is a student tracking system for Nursing students. UMKC utilizes this system to store clinical contracts, and logs. We also utilize it to store your immunization information for easy access from clinical instructors.

FAQ

- What is the cost?
- What are the benefits to the student?
- When will I have access?
- Are there additional instructions on how to use Typhon?
- How does immunization information get input?
- What if I forget my password?

What is the cost?

The cost of Typhon may change, but currently is an \$80 fee.

What are the benefits to the student?

The system enables students to search through our current database of approved clinical sites, and any expired contracts. As it can often be easier to renew a clinical site contract, than to start from scratch. This is a useful tool for students who are not sure where to begin on locating a site and preceptor. Students may also log their clinical hours in Typhon, and can keep access after graduation for their use and reference.

When will I have access?

After students are admitted and enrolled in their first semester of coursework, they will receive a temporary password and link to Typhon to set up their account.

Are there additional instructions on how to use Typhon?

Yes, there are tutorials available in Typhon for use on how to navigate through the system.

How does immunization information get input?

Students are required to upload their immunization information into their Typhon profile. This enables clinical instructors to perform a check-off, to ensure students are ready to attend clinical. Once an item has been uploaded, an alert is sent to Student Services, where the item is confirmed and a date is entered and saved.

What if I forget my password?

Email you academic advisor, and a new temporary password will be sent to your email.